

Property Information

Address: _____ Square Footage: _____
Subdivision: _____ Lot: _____ Block: _____
Property Owner: _____

Tenant Information

Lease start date: _____ **Lease end date:** _____

Name: _____

Phone: _____ Email: _____

Mailing Address: _____

Number of persons that the unit may occupy: _____

List All Residents: _____

Tenants may not occupy the premises until inspection has passed. A \$100.00 Administrative fee will be assessed if the residence has been occupied prior to inspection. The water services are required to be in the occupant's name, or a \$2,000 fine shall be assessed. Request an inspection by phone at 903.527.9411 or by email at Buildingservices@cityofcaddomills.com and permits@cityofcaddomills.com.

Acknowledgment

I hereby certify by my signature below that I have received the Residential Rental Property Ordinance, and I understand that Rental Registration inspections are required for every tenant change per City Ordinance 091024-5.

Owner/Agent Signature

Date