

**CITY COUNCIL MEETING
2313 MAIN STREET
COUNCIL CHAMBERS
CADDO MILLS, TEXAS 75135**

Meeting Minutes

APRIL 13, 2021 TUESDAY at 6:00 p.m.

1. INVOCATION

City Manager Matt McMahan gave the invocation.

2. OPEN THE MEETING AND ANNOUNCE THAT A QUORUM IS PRESENT

Mayor Pro Ron Olson declared a quorum present and called the meeting to order at 6:00 p.m. Council members present were Mayor Pro Tem Ron Olson, Councilman Ben Bentley, Councilman Scott Clements, Councilman Kevin Mosher and Councilman Joel Richardson. City representatives present were City Manager Matt McMahan, City Secretary Jana Sanchez, Finance Manager Stacy Smith, Building Inspector Josh Kinnick and Police Chief Kimbre Collier.

3. APPROVE MINUTES OF PREVIOUS MEETING: (February)

Councilman Mosher motion to approve the previous minutes. Councilman Bentley seconded the motion. The motion passed 5-0

4. OPEN FORUM: Citizens who wish to address the City Council may discuss matters that are not on the agenda and who have not previously expressed to the City Council or City Hall, a desire to discuss such matters. The only response from the Council can be to request these items to be placed on a future agenda for discussion and or action.

There was no one to speak in the open forum.

5. REPORTS: (written reports available at City Hall prior to meeting)

- a. Financials including Accounts Payable Report
- b. Court Report
- c. Public Works Report
- d. Police Report
- e. Fire Report
- f. Building Services
- g. City Manager

City Manager stated there was a project list

6. ACTION/DISCUSSION: Consider and Act on Ordinance 041321 Cancelling 2021 General Elections for May 1, 2021 due to unopposed Candidates.

Councilman Mosher made the motion on acting on ordinance 041321 cancelling 2021 General Elections for May 1, 2021 due to unopposed Candidates. Councilman Bentley seconded the motion. The motion carried 5-0.

7. ACTION/DISCUSSION: Consider and Act on adding Lori Howell to P & Z Committee with the recommendations of P & Z.

McMahan advised who Lori Howell was, and advised she was voted to join the P & Z. Councilman Mosher made the motion to add Lori Howell to the P & Z per recommendations of the P & Z committee. Councilman Bentley seconded the motion. Motion passed 5-0.

8. ACTION/DISCUSSION: Consider and Act on Resolution 041321 approving temporary Street Closure of a segment of Main Street, for Fox Fest on May 1st 2021 per multi -year contract with TxDOT from 2017-2021.

McMahan advised we closed the street down around 6am in the morning and reopen around 5pm. Councilman Mosher made the motion acting on resolution 041321 approving temporary street closer of A segment of Main street for Fox Fest on May 1st per the contract with TxDot. Councilman Bentley seconded the motion. The motion passed 5-0.

9. ACTION/DISCUSSION: Consider and Act on resolution 041321-1 authorizing a resolution adopting policies in connection with the TxCDBG program.

McMahan advised this is phase 3 of the CDBG Grant. Councilman Bentley made the motion on acting on resolution 041321-1 authorizing a resolution adopting the policies in connection with the TxCDBG Program. Councilman Richardson seconded the motion. The motion passed 5-0.

10. ACTION/DISCUSSION: Consider and Act on resolution 041321-2 designating authorized signatories for TxCDBG – 2020 grant contract no. 7220070

Councilman Bentley made the motion on acting on resolution 041321-2 designating authorized Signatories for TxCDBG-2020 grant contract no. 7220070. Councilman Mosher seconded the motion. The motion passed 5-0

11. ACTION/DISCUSSION: Consider and Act on Resolution 041321-3 authorizing Continued participation with the Steering Committee of Cities served by Oncor; and authorizing the payment of (.06 cents) per Capita (\$82.80) to the Steering Committee to fund regulatory and legal proceedings and activities Related to ONCOR electric delivery company, LLC. (2021 Membership Assessment.

Councilman Mosher made the motion acting on resolution 041321-3 authorizing continued participation With the steering Committee of Cities served by Oncor; authorizing the payment of (.06 cents) per Capita (\$82.80) to the Steering Committee to fund regulatory and legal proceedings and activities Related to ONCOR electric delivery company, LLC. Councilman Bentley seconded the motion. The motion passed 5-0.

12. ACTION/DISCUSSION: Consider and Act on permanent waterline Easement Agreement for the school sewer line extensions; on Carl and Shirley Thomason's property located at 3088 S FM 36 Caddo Mills, TX 75135.

Councilman Bentley made the motion acting on permanent waterline Easement Agreement for the school sewer line extensions; on Carl and Shirley Thomason's property located at 3088 S FM 36 Caddo Mills, TX 75135 to be paid out of fund balance. Councilman Mosher seconded the motion. The motion passed 5-0.

13. ACTION/DISCUSSION: Consider and Act on 12 inch sewer line Extension agreement with Shane Harmon with Harmon development.

McMahan explained that this is the Aero Vista Development. McMahan said this is a 12 inch sewer line That would feed Aero Vista which is approximately 67 homes. McMahan said we are agreeing to pay up to 80% up to 7 years payback. Councilman Bentley made the motion acting on 12 inch sewer line Extension agreement with Shane Harmon with Harmon development. Councilman Mosher seconded the Motion. The motion passed 5-0.

14. ACTION/DISCUSSION: Discuss and consider Resolution 041321-4 Granting a petition for annexation from Property Owner D.R. Horton – Texas, Ltd., for property identified as being Hunt CAD Property IDs 111732 and 22535, generally located at 3487 FM 1565 and being an approximate 107.697 acre tract of land situated in the D.C. Cady Survey Abstract No. 157, Tract 29, Hunt County, Texas; setting a date, time, and place for a public hearing on the proposed annexation of certain property by the City of Caddo Mills, Texas; authorizing and directing the City Secretary to have published notice of such public hearing; and authorizing and directing city staff to negotiate and enter into a written services agreement.

McMahan advised this is the start of the process of annexation. Councilman Mosher made the motion considering resolution 041321-4 Granting a petition for annexation from Property Owner D.R. Horton – Texas, Ltd., for property identified as being Hunt CAD Property IDs 111732 and 22535, generally located at 3487 FM 1565 and being an approximate 107.697 acre tract of land situated in the D.C. Cady Survey Abstract No. 157, Tract 29, Hunt County, Texas; setting a date, time, and place for a public hearing on the proposed annexation of certain property by the City of Caddo Mills, Texas; authorizing and directing the City Secretary to have published notice of such public hearing; and authorizing and directing city staff to negotiate and enter into a written services agreement. Councilman Richardson seconded the motion. The motion passed 5-0.

15. ACTION/DISCUSSION: Discuss and Consider Resolution 041321-5 Granting a petition for annexation from Property Owner James Edward McCaghren, for property identified as being Hunt CAD Property IDs 129518 and 230513, located at 3508 FM 36 South and being an approximate 7.129 acre tract of land described as being Lots 1 and 2 of the S3987 McCaghren Addition, Hunt County, Texas; setting a date, time, and place for a public hearing on the proposed annexation of certain property by the City of Caddo Mills, Texas; authorizing and directing the City Secretary to have published notice of such public hearing; and authorizing and directing city staff to negotiate and enter into a written services agreement.

Councilman Bentley made the motion on Resolution 041321-5 Granting a petition for annexation from Property Owner James Edward McCaghren, for property identified as being Hunt CAD Property IDs 129518 and 230513, located at 3508 FM 36 South and being an approximate 7.129 acre tract of land described as being Lots 1 and 2 of the S3987 McCaghren Addition, Hunt County, Texas; setting a date, time, and place for a public hearing on the proposed annexation of certain property by the City of Caddo Mills, Texas; authorizing and directing the City Secretary to have published notice of such public hearing; and authorizing and directing city staff to negotiate and enter into a written services agreement. Councilman Mosher seconded the motion. The motion passed 5-0.

16. ACTION /DISCUSSION: Discuss and consider Resolution 041321-6 Consenting to the addition of An Approximate 107.697 tract of land located at 3487 FM 1565 into Caddo Mills Municipal Management District No. 1 and imposing conditions upon the same.

Councilman Mosher made the motion on Resolution 041321-6 Consenting to the addition of An Approximate 107.697 tract of land located at 3487 FM 1565 into Caddo Mills Municipal Management District No. 1 and imposing conditions upon the same. Councilman Bentley seconded the motion. The motion passed 5-0.

17. ACTION/DISCUSSION: Consider and Act on Hiring Dunaway|DBI Engineer for the sewer plant addition.

Councilman Richardson made the motion we hire Dunaway|DBI Engineer for the sewer plant Addition subject to the city manager having discretions over inspection fees. Councilman Mosher Seconded the motion. The motion passed 5-0.

18. ACTION/DISCUSSION: Consider and Act on hiring Dunaway|DBI Engineer for the 300k Gallon ground water storage tank.

Councilman Richardson made the motion on hiring Dunaway|DBI Engineer for the 300k Gallon ground water storage tank subject to the city manager having discretions over inspections fees. Councilman Mosher seconded the motion. The motion passed 5-0.

City Council went into executive session 6:18pm

19. EXECUTIVE SESSION: In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss

the following:

- a) § 551.071(2): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open meetings Act re: City budget and staffing.

Adding Additional Employees

City Councilman reconvened into regular session at 6:34pm

20. RECONVENE INTO REGULAR SESSION: In accordance with Texas Government Code, Section 551.001, et seq., the City Council will Reconvene into Regular Session to take any action necessary regarding the following items discussed in Executive Session:

Adding Additional Employees

21. ADJOURN

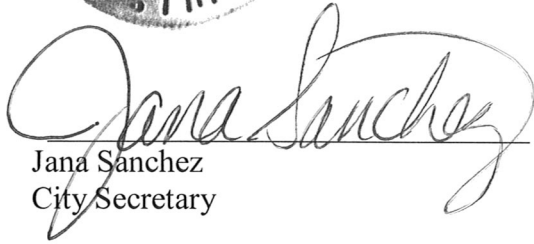
Councilman Bentley motion to adjourn the meeting. Councilman Richardson seconded the motion to adjourn. The motion passed 5-0. The meeting was adjourned at 6:35pm.


NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

This is to certify that I, Jana Sanchez, posted this agenda in the locked, public notice box facing the outside, and on the City Hall bulletin board, by 5:00 p.m., on Friday, April 9, 2021.

SEAL:




Jana Sanchez
City Secretary



Ron Olson
Mayor Pro Tem